

Little Angels Center Preschool 2020-2021 Reopening Plan



Little Angels Center CPSE Integrated Classes Following the COVID-19 Shutdown

Maintaining the safety of our staff and the families we service while providing the highest quality of special education is our utmost priority. In this document we will present three possible plans of learning for the 2020-2021 school year that ensure the safety and efficacy of providing FAPE (free appropriate public education). Little Angels Center has put protocols in place that adheres to the NYSED and DOH requirements with the Center for Disease Control (CDC) recommendations for the COVID-19 Pandemic.

*** This is a fluid document. Policies, procedures and plans may change as we receive directive from Governor Cuomo, NYSED, Suffolk County DOH, and recommendations from the CDC regarding the ongoing Coronavirus pandemic.*

***As of 7/30/20 Parents continue to have the right to choose in-person, remote, or hybrid models of receiving special education for their children.*

Reopening Planning Committee:

Laura Rogacki, Executive Director
Shannon Canfora, Director
Barbara Lassen, School District Administrator
Nacole Garafola, CPSE Coordinator
Kim Guillem, CSE Coordinator
Hope Keeney, Special Education Teacher
Parent/Community Members

*****Little Angels will work with CPSE/CSE committees to ensure IEP mandates are being met for every student across each possible model of instruction. Our goal is to ensure that students with disabilities continue to receive FAPE that is designed to meet their unique needs and optimize their ability to meet their IEP goals in a healthy and safe environment.***

Models of Instruction:

- 1. Fully in-person:** We anticipate opening fully in person in September given approval by NYSED, Suffolk County DOH and Governor Cuomo. The following is general information regarding our reopening protocol. *Please read this entire document for detailed information.*
 - Little Angels current enrollment and class size will meet social distance parameters to safely open our SCIS classrooms 5 days per week in person.

- Current class size is currently a maximum of 10 students. (*this number may change before the initiation of school in September*)
- Student and Staff health assessments will be completed daily. *Please see health and safety section for detailed information regarding health assessments and sickness.*
- All adult staff are required to wear masks when working directly with the children and when social distancing can not be met between adults.
- As per Suffolk County DOH children over the age of 2 are encouraged to wear a mask to the greatest extent possible. They will not at any time be forced to wear a mask or denied service if they can not keep one on.
- The students will remain in their classroom for the majority of their 2.5 hour program.
- Playground time will be limited to one class at a time.
- Classroom will be cleaned and sanitized between sessions AM and PM sessions, or sooner given a situation calls for it.
- Visitors will be extremely limited and access to the building will be assessed on a case by case basis by administration. If access is granted a health screening is mandatory.
- Children will bring their own snack, labeled with their name. No sharing snacks are allowed.
- Children will remain in the same cohort for table-top activities and as they move to centers.
- There will be one empty cubby between each usable cubby containing personal belongings. One child at a time will be allowed in that area.
- Children will use labeled personal supplies rather than shared supplies (crayons, pencils, scissors, etc.)
- Student curriculum will continue to follow NYS standards and include health and safety lessons regarding handwashing, respiratory hygiene, etc.
- Safety drills will continue but be staggered to adhere to social distancing.
- Sensory tables will be removed from the classrooms.
- All therapy services will be in person with this plan.
- Social emotional support to students, their families, and our staff.
- Communication with families in their native language via various means (i.e. website, FB, remind app, email, weekly newsletter, etc.)
- *Please see section on transportation for information regarding busing procedures.*
- The following health and safety guidelines will be strictly adhered to (*please read in detail*).
- All staff will be trained in policies and procedures of our reopening plan prior to the initiation of the school year.

- Health and Safety signs have been placed throughout the building and within the classrooms and bathrooms.
- Parents will be provided with literature education them on signs/symptoms of COVID-19, as well as, Multisystem Inflammatory System and when to keep children home from school.

2. Hybrid Model:

- Should we be in a situation that would require we use a hybrid model students would attend school two days a week and participate in distance learning/teletherapy three days per week would be imminent.
- In-person school days would follow all of the aforementioned outlined in the full in-person plan.
- We would do our best to schedule all therapies for in-person school days, but if a child is scheduled for more than two days per week a hybrid schedule would be imminent.
- For Distance learning/teletherapy days, we will continue to use Google Classroom for academics and support resources from therapy providers.
- Teletherapy will continue for related services via TheraPlatform.
- A portion of distance learning may include “live” and video teaching while being mindful of the amount of screen time that is appropriate for preschoolers.
- Students will be sent home with packets including assignments for distance learning days.
- Attendance and teacher engagement will be tracked daily.
- Little Angels will help families gain assistance from their home school district with any technology needs including device and internet needs.
- All NYSED curriculum and teaching standards will be maintained in both settings.

3. Remote Learning:

- Remote learning plan would be implemented upon Governor Cuomo’s executive orders or if instructed by NYSED or Suffolk County DOH
- For Distance learning we will continue to use Google Classroom for assignments being posted for academics and support resources from therapy providers.
- Teletherapy will continue for related services via TheraPlatform, Doxy.me, or Zoom.
- A portion of distance learning may include “live” and video teaching while being mindful of the amount of screen time that is appropriate for preschoolers.
- Attendance and teacher engagement will be tracked daily.
- Little Angels will help families gain assistance from their home school district with any technology needs including device and internet needs.

- All NYSED curriculum and teaching standards will be maintained in both settings.
- Parents can contact teachers and therapists directly through Google classroom or via telephone.
- Social and emotional supports will be in place and a regular part of curriculum, as well as, available upon request.
- Communication and weekly newsletters will be available via varies formats and in the families native language.

Health and Safety Standards:

1. Providers and office staff must have attended the staff training on “Re-opening after the COVID-19 Shutdown” live or thoroughly read and completed the attestation form confirming their understanding of the training.
2. Providers will adhere to the Little Angels Center Protocol for reopening school and center based services.
3. Parents will be provided with information regarding signs/symptoms of COVID-19, Multisystem Inflammatory Syndrome, and when to keep your child home from school.

Universal Precautions:

1. Hand washing:

- Students and staff will practice good hand hygiene to help reduce the spread of germs and viruses including: COVID-19.
- Students and staff will be required to use hand sanitizer upon entering the building.
- Hand washing will occur before meals, before and after therapy, immediately following a sneeze or cough, after recess, and other times as appropriate.
- Student curriculum should include student education on hand washing.
- Hand hygiene includes either:
 - Traditional hand washing (with soap and warm water, lathering for a minimum of 20 seconds)
 - The use of alcohol-based hand sanitizers (60 percent alcohol or greater) when soap and water are not available.

2. Use of Gloves:

- Use of gloves will be used **only** for instances where there is direct contact with bodily fluids (i.e. saliva, mucus, blood, urine, feces, etc.) or when cleaning work areas and equipment, should the cleaning agent call for glove usage.
- Gloves will be worn on both hands when employing Universal Precautions. Contaminated gloves will be disposed of immediately after use.

- To safely remove gloves:
 - Do not snap or pop the gloves which may cause spray.
 - Hold one of your wrists so that your thumb points to the ceiling.
 - Pinch that glove and lift at the wrist.
 - Roll down until the glove is completely off your hand in a ball in the palm of the other hand.
 - Slide a finger down and inside the glove on the other hand and pull it off until it's balled around the first glove.
 - Dispose of the gloves.
 - Immediately wash hands with soap and water for at least 20 seconds and/or use alcohol-based hand sanitizer (at least 60 percent alcohol based).

3. Respiratory Hygiene: The COVID-19 virus, as well as most other viruses spread from person to person in droplets produced by coughs and sneezes.

- Students and Staff should cover their mouths or noses with a tissue when coughing or sneezing and dispose of the tissue appropriately.
- If no tissue is available, using the inside of the elbow (or shirt sleeve) to cover the mouth or nose is preferable to using the hands.
- Students and staff will always engage in hand hygiene after sneezing, coughing and handling dirty tissues and other soiled material.
- Student curriculum should include student education on respiratory hygiene

4. How to Clean: (Wear disposable gloves to clean and disinfect)

****Cleaning and sanitizing of classrooms will occur between the AM and PM session and before and after school. It will also take place between each individual therapy session.**

- Staff will clean surfaces using soap and water, then use disinfectant. (Cleaning with soap and water reduces number of germs, dirt, and impurities on the surface. Disinfectant kills germs on the surfaces).
- Staff will practice routine cleaning throughout the day of frequently touched surfaces. More frequent cleaning and disinfection may be required based on level of use.
 - High touched surfaces include: Tables, doorknobs, light switches, countertops, handles, desks, phones, keyboards, toilets faucets, sinks, toys, therapeutic equipment, etc.

5. How to Disinfect:

- Diluted Household bleach solutions will be used if appropriate for the surface.
- Unexpired household bleach will be effective against coronavirus when properly diluted. (1 teaspoon of bleach to 1 gallon of water).

- The bleach solution should be made daily.
- Toys should be rinsed and dried thoroughly to avoid ingestion of bleach.
- Follow the manufacturer's instructions for application and proper ventilation. Never mix household bleach with ammonia or any other cleanser.
- Disinfecting wipes are also acceptable for daily cleaning of toys.

Policy & Procedures for Little Angels Center Reopening:

1. **Staff Health Screening:** Each staff member will participate in a Staff Health Assessment daily, this includes:
 - Inquiry as to whether the Staff has been recently exposed to anyone diagnosed with COVID-19, traveled outside of New York State, have any signs/symptoms of COVID-19.
 - Daily temperature checks: **If a staff members body temperature is above 100.0 degrees Fahrenheit, the Staff must be sent home immediately.**
 - Assessment of visible signs of respiratory symptoms present (cough and shortness of breath).
 - **To return to work:**
 - Staff must be fever free for at least 3 days without taking fever reducing medications during that time.
 - Free from any respiratory symptoms (cough and shortness of breath)
 - At least 10 days have passed since symptoms began.
 - The Staff may return to work earlier if a doctor confirms the cause of the staffs' fever or other symptoms is not COVID-19 and provides a written release for the staff to return to work.

2. **Student Health Screening:** Each Student will participate in a Student Health Assessment, this includes:
 - ** Temperatures will be taken with a touchless thermometer**
 - This will be completed daily on the Suffolk County Department of Health form designated for Preschool Students with Disabilities.
 - Inquiry as to whether the student has been recently exposed to anyone diagnosed with COVID-19 within the past 14 days or traveled outside of New York State.
 - Assess for visible signs of respiratory symptoms (coughing and shortness of breath).
 - Temperature checks upon arrival: **If the Student's body temperature is above 100.0 degrees Fahrenheit, the Student must be sent home immediately.**
 - **If a student develops a fever above 100.0 degrees Fahrenheit during a therapy session or at school:**

- Little Angels has a separate designated **quarantine space** to utilize until the parent arrives.
- All areas used by the person suspected or confirmed to have COVID-19 will be cleaned and disinfected, such as offices, classrooms, bathrooms and common areas.
- Once the area has been appropriately cleaned and disinfected it will be reopened for use.
- **To return to therapy/school for staff or student:**
 - If a doctor confirms the cause of the individuals' fever or other symptoms **is** COVID-19: Must be fever free and free from any respiratory symptoms (cough and shortness of breath) for at least 3 days without taking fever reducing medications during that time and at least 10 days must have past.
 - If a doctor confirms the cause of the individuals' fever or other symptoms **is not** COVID-19: May return to therapy 24 hours after symptoms have resolved without taking fever reducing medications. Doctor must provide a written release for the individual to return to work or therapy/school.
- **Visitors:**
 - Extremely limited and waiting areas will not be utilized.
 - Only parents of new students receiving an evaluation will be permitted to enter the building, if necessary.
 - Current student's parents will be asked to wait for their child outside of the building.
 - Any request to enter the building will be assessed by administration on a case by case basis.
 - Any visitor who is granted access to the building will be **required** to participate in the aforementioned health screening and be wearing a face covering.

3. Use of Personal Protective Equipment (PPE):

- PPE will be made readily available to staff, students and visitors entering Little Angels Preschool.
- All staff are **required** to wear masks and/or face shields that cover both your mouth and nose. When removing a face mask, immediately put it in a paper or plastic bag if it is reusable: if not reusable then dispose of it in the trash. Immediately wash your hands after mask removal. Avoid touching your face and eyes.
- All adults who enter waiting rooms, use bathrooms, or are in any common areas are **required** to wear masks that covers both their mouth and nose.

- As per Suffolk County DOH children over the age of 2 are encouraged to wear a mask to the greatest extent possible. They will not at any time be forced to wear a mask or denied service if they can not keep one on.
- Students will be encouraged to wear masks when traveling through a common areas where 6 feet of social distancing cannot be achieved.
- Students will not be required to wear masks during individual sessions (speech, OT, PT) where their provider is wearing a mask or during a group session where social distancing can be met.
- Students will be given regular **mask breaks** throughout the day when social distancing guidelines have been met.

4. **First Aid Kit:**

- First aid kits will contain current mandated supplies with the addition of hand sanitizer, additional disposable gloves, touchless thermometer, and additional facemasks for adults and students.
- Each classroom crisis/medical kit will contain the above items and checked each day and/or replace when items are used.

5. **Social Distancing:**

- Social distancing signs have been posted both outside and inside of the school.
- Polydots/floor markers/signage to promote social distancing within the classroom and hallway have been implemented.
- Arrows will be placed on the walls and painters tape will be placed on the floor to identify where staff and students are to walk when in the hallway and where to stand when waiting on line for exiting room or handwashing.
- Lessons on proper social distancing will be incorporated into classroom lessons.
- Students who are not present for lessons can access the information via an educational link on our school website or printed material to be provided to the family.
- Students will be encouraged to not hold hands with other students and staff.

6. **Student Spaces:**

- Limit the number of students per table and keep cohorts together when possible.
- Students will remain in classroom as much as possible with the exception of receiving therapy services, safety drills and outside recess.
- Therapies that are provided in areas outside of the classroom, that area must be properly disinfected before the next child is treated.
- Physical education, aerobic activity and singing will be held outside when possible, encouraging 6ft when non-aerobic and 12 feet when aerobic or singing takes place.

7. Transportation:

- Students who are transported to school via bus will have their temperature taken by the child's parent and the Suffolk County DOH Preschool Health Screening will be completed and signed.
- This form will be put in the child's backpack and removed by the teacher upon the students arrival.
- Forms collected will be kept in the classroom accountability binder.
- Those receiving students will administer touchless temperature check prior to the student entering school.
- If it is determined that a child has a temperature of 100.0 or higher, they will be escorted to the quarantine/isolation room.
- Their temperature will be taken again to determine if temperature is accurate (cold weather/wearing hat, etc.).
- If the temperature is accurate, the student's parent will be contacted immediately to pick-up their child.
- The student will remain in the quarantine/isolation room with a supervising adult until the parent arrives.
- Upon parent arrival, the student will be escorted to the dismissal doors with necessary documentation for parent to take the student home. The staff member issuing dismissal should advise the parent to seek medical attention for their child and will be responsible for reviewing "return to school" policy information with the parent.
- Bus drivers and matrons are encouraged to separate students to increase social distancing, unless the children reside in the same household.
- Should a student, driver or matron be identified as testing positive for COVID-19, Little Angels is to be contacted in a timely fashion.
- Buses are to be disinfected and maintained according to protocols set forth by the individual bus companies, home school districts, and DOH. Such protocols are to be shared with Little Angels staff.
- Bus drivers and matrons should receive training on proper disinfecting and cleaning techniques for their bus. They should be made aware of their home district and bus company COVID-19 protocols, identifying COVID-19 symptoms, what protocols and procedures to follow when students are entering the bus, seated on the bus and exiting the bus with Little Angels students and how to contact Little Angels should a student be arriving to school with potential symptoms.
- Should a driver/matron feel that a child is presenting with symptoms upon being transported to Little Angels, the driver is to call the school for a staff member to be available to safely and swiftly quarantine the students upon arrival.
- A secondary staff member will escort the remaining students from the bus, to a safe area until it is determined that they are not a health and safety risk to others while maintaining social distancing when possible.
- Parents and local health agencies will be contacted if deemed appropriate. Notification to staff and/or parents will be made while adhering to FERPA and HIPAA regulations.

8. Food/Snacks:

- No sharing snacks at this time.
- Parents/Guardians are to send their child to school with their own snack, labeled with their child's name.
- Students will wash hands before and after eating snack.
- Tables will be disinfected by staff members before and after snack.
- Polycarbonate dividers will be used when having snack in the classroom

9. Ventilation:

- Increased ventilation with outdoor air will be made to the greatest extent possible while maintaining health and safety protocols.
- If a child/staff member presents with symptoms and utilizes the identified quarantine space, the space and all areas the child/staff member came into contact with will be cleaned and disinfected, while maintaining guidelines recommended by the DOH, CDC and NYSED.

10. Classroom Specific Hand Hygiene, Cleaning & Disinfection:

- Training will be provided to staff on proper hand hygiene.
- Students will receive proper hand hygiene guidance through daily lessons and reminders.
- Those not in attendance for lessons, will be provided instructional material via electronically, paper copy or upon return to school/work.
- Handwashing:
 - Each day, staff is to verify that the hand sanitizers are filled, and soap is readily available at all sinks in their classroom and bathroom.
 - Only one student is permitted in the bathroom or cubby area at a time.
 - Students will be called up one child at a time to wash their hands and return to their seat. Used paper towels are to be thrown out in the proper receptacles.
 - Waste receptacles will be placed within close proximity to the sinks in order to decrease unnecessary in-classroom movement.
 - Handwashing will take place, but not limited to the following times:
 - Prior to eating, after eating
 - Before and after playground
 - After using the bathroom
 - Before and after therapy sessions
- Wipeable nametags will be placed on the table to assign permanent seats at round tables for children.
- Children will be grouped in small groups that will remain consistent throughout their time in the classroom.

- Staff will clean tables and common touch points and surface areas frequently and as needed.
- Tables will be cleaned before and after eating.
- Staff is to carry their class red medical/crisis kit when leaving classroom for activities such as outdoor recess.
- Staff will disinfect walkie talkies and accountability binder frequently.
- Staff will clean any area/touch points identified as a possible hot spot and appropriately disinfect the area.
- Staff and the custodial team will be made aware of any areas that needs extra attention with cleaning protocols.

11. Contact Tracing:

- Staff will keep daily attendance of students, staff and those entering and exiting building. Should remote learning take place, daily attendance and accountability will be maintained by the classroom teacher.
- Health Screening Questionnaires will be kept on file and easily accessible, should it be requested by local health agencies

12. Capacity:

- Approved NYSED ratio of 16:2+1 per class; may change as guidance from Suffolk County DOH and NYSED change. (Use space calculator and protocols in place)

13. Restart/Operational Activity:

- Deliveries for classroom will be picked up by teacher when appropriate, from front office after it is checked in and inventoried.
- Students will bring in individual supplies in a plastic pencil case/carrying case that can be easily wiped down.
- Teachers will list supplies needed in their welcome back letter. Should a student be required to use classroom supplies, the supplies will be disinfected.
- We have removed sensory tables from the rooms.
- Laundry nets to collect dirty toys for easy cleaning after instruction will be provided.
- Student's personal belongings in the cubby area will be spaced out and separated so that there is an unused cubby in between each student.
- When students need to access their personal belongings, staff will call the students individually to access their cubby and return to their seat before the next student is called up.

14. Training:

- Training for Health & Safety protocols, social emotional learning (SEL) for staff and providing instruction remotely and in-person for their students and their families will be provided.
- Staff will receive training on proper hand hygiene, respiratory hygiene and social distancing.
- Training will be provided to staff on Multisystem Inflammatory Syndrome in Children associated with COVID-19 and CDC's "Stay Home When You Are Sick" guidelines.

- Training for staff-How to talk with and support students during and after COVID-19, public health emergency as well as information on developing coping and resilience skills for students, faculty and staff will be provided.
- Training for staff on how to meet the needs of our ELL's and their families will be provided.
- Training on how to utilize technology for remote instruction will be made available, should it be needed.
- Social Emotional Learning Support for Families: Weekly guidance in school newsletters will be provided to Little Angels families to best support them with current and important practices and information.

15. Communication:

- Little Angles staff and families will receive important information in a timely fashion in their native language including, but not limited to, email blasts, Little Angels Facebook page and/or our Little Angels business page.
- Social Emotional Learning Support for Families: Weekly guidance in school newsletters will include links and support from staff will be made available as a resource for our Little Angels families.
- Walkie talkies will be charged each evening. They are picked up and returned daily to their docking stations by assigned staff.
- Walkie talkies have been assigned to staff and are to be turned on so that communication can be heard.
- Walkie talkies should be carried by assigned staff when ambulating around school and school property.
- Communication with bus personnel and home districts will be ongoing as we navigate through the school year.

16. Early Warning Signs:

- Staff will be trained to identify early warning signs of COVID-19.
- The home districts and bus company are to provide Little Angels with verification that their transportation staff has received thorough training as well.
- CDC guidelines will be provided to families of our student, as well as staff, custodial team members and transportation personnel.

17. School Health Offices:

- **Health Liaisons:** Nicole Garafola-CPSE Coordinator, MAT certified

Barbara Lassen-SDA

- Any concerns and questions regarding COVID-19 should be directed to Nicole Garafola and Barbara Lassen at 631-650-6545 or littleangelscenter@yahoo.com

18. Isolation:

- A primary room has been identified for when a child or staff member requires containment due to COVID-19 symptoms.

- If this space does need to be utilized to house a potentially ill person, deep clean of the space must follow using protocols in place and CDC guidance.
- A secondary space has been identified if the primary room is in use. The same protocols will be followed if the room is used by a potentially ill person.
- Any area identified as being utilized by a potentially ill person, is to be cleaned and disinfected following guidelines in place.

19. Collection of Child:

- If a child has met the criteria to be picked up by a parent/guardian, the parent will be instructed to a designated area where they can safely pick up their child.
- When applicable, parent will be administered a Health Screening by a staff member before entering the building.

20. Infected Individuals: (see Isolation section and Little Angels Health & Safety Protocols in place)

21. Exposed Individuals:

- If it has been determined that a child or staff member is COVID-19 positive, our local health agency will be contacted and they will provide guidance as to subsequent steps to be taken.

22. Closure Triggers:

- Local health agencies will be contacted with positive cases as we receive guidance on school closure from them.
- Staff will provide closure information via email blast to staff and students, on our social media page, and business page. Information will also be provided to home districts and bus companies.

23. Operational Activity-Classroom, Hallway and Outside Recess:

- We will reduce bi-directional foot traffic using tape or signs with arrows and post signage. Classroom exiting and entering will be staggered.
- Safety drills will be staggered and those who are absent from such drills will be provided information upon returning to school or via remote learning/electronic information.
- Hand sanitizer dispensers are positioned within each classroom, therapy space and throughout the school.
- Hand sanitizer is safely mounted in high touch surface areas such as near receptacles and paper towel dispensers (adult height, monitoring and supervision by adult when providing to children)
- Receptacles are appropriately placed to dispose of soiled items

24. Mental Health, Behavioral & Emotional Support Services and Programs:

- We will provide resources to our staff, students and their families as appropriate.
- Mental health: National Distress Hotline 1-800-985-5990 or text TALKWITHUS to 66746
- We will incorporate yoga and mindfulness into curriculum. Staff will be provided training on how to implement such practices.

- Lessons on social distancing, proper hand washing (hand hygiene), what to do if not feeling well, catching your germs (respiratory hygiene) with your sleeve or tissue will be discussed on an ongoing basis with staff, students and families.
- Staff will create videos of lessons on social distancing, proper hand washing techniques, tour of the classroom, what a day will look like for students (virtual tour) and include transportation and arrival/dismissal.
- Weekly newsletters will include a “Little Angels Weekly Resource” that is relevant and current.
 - Social Emotional Learning
 - Proper handwashing techniques
 - Importance of using your personal school supplies
 - Screen time

25. Back to School Night:

- A virtual back to school night for parents/guardians to meet their teaching teams and important staff members will be implemented to reduce traffic in the building.
- Virtual meeting times/conferences will be available for those parents/guardians who would benefit from them.

26. Fire Drills, Shelter in Place Drills and Emergency Evacuations:

- When it is determined that students must exit the classroom/building due to a drill or emergency, the immediate safety of our students and staff is paramount.
- Students are to line up and socially distance, when possible.
- Staff is to provide appropriate supervision at all times; with staff positioned toward the front, middle and end of the line as possible.
- Drills will be staggered to decrease the number of students exiting at the same time.
- Those who are not present for drills will receive protocol information upon returning to school or via remote learning/electronic means.
- Staff is to carry their red medical/crisis kit when leaving room with class or student in need as well as, their walkie talkies.

27. Health Care Plans:

- Health care plans will reflect appropriate protocols that meet CDC guidelines and protocols set up by Little Angels.
- Transitional plans for high-risk students, or those who live with individuals at high risk, and those returning from remote learning will be developed with the support from the child’s healthcare provider (when applicable) and parent/guardian.
- Alternate learning accommodations will be made for high-risk students and those living with individuals at high risk on a case by case basis to best suit the family’s needs.

28. Teacher Evaluations

***ALL teachers must hold valid and appropriate certificates for teaching Special Education, General Education and Certified teaching assistant*

- Administrators, teachers and staff will be evaluated formally and informally throughout the year during scheduled and unscheduled times, by a Little Angles administrator.
- Scheduled observations will consist of a pre-observation and post-observation meeting utilizing the evaluation system and protocol in place.
- Those staff members identified as receiving an unsatisfactory evaluation will be identified as a Teacher/Staff Member in Need of Improvement. A specialized support plan will be put into place.
- Social distancing and following health and safety protocols will be followed.